

CBST-USAS Parent Meet Volunteering Obligation Agreement

CBST-USAS attends several away meets each season and hosts two or three home meets each year. The CBST-USAS-hosted meets are usually in October and February (and possibly one additional month). Away meets are optional. Home meets are MANDATORY for swimmers and volunteers.

Volunteering:

Away meets: Parent participation in away meets is arranged based on requirements from the host team. The Away Meet Volunteer Coordinator may contact you to volunteer for any away meet you attend. For any away meet your swimmer is attending at which you know you will be unable to volunteer if needed, it is your responsibility to email CB Aquatics staff immediately (and prior to the volunteer assignments being distributed) to avoid being scheduled. Once assigned, if you cannot fulfil your volunteer job, it is your responsibility to find a replacement. **There is no buy-out option with regard to away meets.** If you have extenuating circumstances that make it impossible for your family to volunteer at away meets for a full season, please contact CB Aquatics staff at the beginning of the season to see what arrangements can be made.

Home meets: The following meet volunteering requirements relate to CBST-USAS home meets, assuming a season with two meets. (To the extent that a meet format is modified causing a reduction in volunteering needed or there are more or fewer meets, email communications to the team will provide modified volunteer requirements. Generally, if a meet is added or cancelled, the volunteering requirement per family would increase or decrease by one or two sessions.) Volunteering at away meets and/or meets for other teams (CBST-SAL, high school, etc.), while greatly appreciated, has no bearing on CBST-USAS-hosted meet volunteer requirements.

Our hosted meets have an AM and a PM swimming session each day (Saturday/Sunday) for athletes. There are three volunteer options:

- **AM session volunteers (typically 7 a.m. – 12:30 p.m.)**
- **PM session volunteers (typically 12 – 5:30 p.m.)**
- **Set-up/Clean-up volunteers (2-5 persons needed)** report **promptly** at 5 a.m. and remain until the AM volunteers arrive and are in position (usually between 7 and 7:30 a.m.) and return about an hour before the end of the meet and stay until everything is cleaned up **both** Saturday and Sunday. To sign up for this job you must be able to commit to **both** a.m. and p.m. of **both** days. Each completed day of both a.m. and p.m. is considered one session. If you are interested in being part of the set-up/clean-up crew, please email Jennifer Steinberg at jsteinberg@cbsd.org two weeks prior to the meet. Volunteers **do not** sign-up for this position via the portal.

Please note that while there are a.m. and p.m. sessions for both swimming and volunteering, the volunteers must arrive by the stated time for their VOLUNTEERING session (regardless of when their swimmer must arrive) and must stay in place until the stated end of their VOLUNTEERING session (even if their swimmer is done or the swimming session ends earlier). Also note that if you would like to be in the stands during the session(s) in which your child swims, you may volunteer in the a.m. if your child swims in the p.m. or vice versa. However, priority will be given to volunteers whose swimmers are participating in the session.

Volunteer session start times will be available on the online meet sign-up page for those parents who are not officials. (Times listed in this document are tentative.) Parents who are officials will sign up through the separate official's sign-up page, the link to which will be circulated via email.

The success of our meets is based on parent participation. While we offer an option to opt out of CBST-USAS hosted meet volunteering obligations for a fee, it is our hope that each family will volunteer. Volunteering is mandatory regardless of your swimmer's participation* in our hosted meets. Therefore, if you do not choose the opt-out option and your child does not participate in our hosted meets you are still responsible to volunteer as listed below.* All CBST-USAS families who do not choose the volunteering opt-out option have the following volunteering requirements:

- Families with one swimmer on CBST-USAS: three (3) sessions over the two (2) meets
- Families with two or more swimmers on CBST-USAS: four (4) sessions over the two (2) meets

Failure to show up to fulfill your minimum sessions will result in your account being charged. Charges for unfulfilled sessions will be charged after the last hosted meet of the season. See details below.

Once the sign-up deadline passes, if you are unable to work a session for which you have signed up, you must immediately notify the Home Meet Volunteer Coordinator. If you do not arrive on time or fail to show up, the volunteer coordinator will need to make other arrangements and therefore you will not receive credit for the session and will be charged per below. We recommend that you arrive 15 minutes prior to your scheduled volunteer session start time.

***An exception to this agreement applies to high school swimmers who do not participate in our meets: they must have a parent volunteer for the sessions they swim (i.e., one volunteer session per swim session, up to a maximum of three sessions per season for families with one swimmer on the team, or four sessions for families with two or more swimmers on the team).**

Volunteers are typically the parents of the swimmer, however in some cases other family members make themselves available to volunteer. In all cases (home and away meets), it is expected that volunteers are adults who will not have supervisory responsibilities for other children during their volunteering time. On occasion and in limited circumstances, younger volunteers (aged 14 and older and in ninth grade or over) may be eligible to fulfill a session of a family's volunteering obligation. If you would like to provide a student volunteer who is at least 14 (and in ninth grade or above), you must contact Jennifer Steinberg via email prior to signing up to volunteer with the understanding that such volunteers will most likely serve as timers if there is a volunteer spot available for them. Adult volunteers who have special circumstances (e.g., physical limitation) should also contact Jennifer Steinberg prior to signing up to volunteer.

By registering for CBST-USAS I represent that I have read and understand my obligation as a parent on the Central Bucks Swim Team-USAS. I understand that failure to complete all of my parent volunteer requirements or arrive on time will result in fees being charged to my account. I understand that my children will not be allowed to practice with the team or participate in any upcoming USAS or SAL meets until these fees are paid in full. I further understand that if I would like to opt out of my HOME meet volunteering requirement as described above, I must select that option during registration check out and an additional \$250 (for families with one CBST-USAS swimmer) or \$300 (for families with two or more CBST-USAS swimmers) will be billed to my account and due with my other registration fees. Additionally, I understand that if I do not select and pay for the volunteer opt-out option during registration and fail to fulfill my volunteering obligation, the charges will be as follow:

- *Fail to complete 1 required volunteer session: \$50*
- *Fail to complete 2 required volunteer sessions: \$125*
- *Fail to complete 3 required volunteer sessions: \$250*
- *Fail to complete 4 required volunteer sessions: \$300*